



First Families of Western Pennsylvania Instructions

Qualifications

- The applicant must be a member of the Western Pennsylvania Genealogical Society.
- The first family ancestor must have been a resident of one of the 26 Western Pennsylvania counties (or in the appropriate section of the parent county) by 31 December 1810.
- The applicant must provide proof of blood line descent (birth, marriage, death, and relationship) for each generation to the first family ancestor. See [Rules of Evidence](#) for more information.

Instructions for completing the application and submitting documentation

Be sure to also see the [Additional Tips for a Successful Application](#)

- All facts, including names, dates, and locations, should be entered on the application as completely as possible.
- Supporting documentation must be provided and match each fact listed on the application.
 - Unproven information or facts without documentation should be enclosed in parentheses ().
 - Do not alter the submitted documentation, even if the information is incorrect. Include an explanatory note or proof argument, as necessary.
- Applicants are encouraged to submit proof of birth and death, if applicable, for one's spouse to preserve your family history. Applications, however, will be accepted if documentation for one's spouse is not submitted.
- Marriage and/or divorce records are required if the event resulted in a surname change.
- Dates should be entered as follows: 15 Nov. 1842. Ca. dates based on submitted documents are acceptable.
- Document numbers should be entered in numerical order on pages 3 and 4 of the application with a short description (example: Jane Doe Birth Certificate). The corresponding number should be placed on the front of the document. If there is more than one page, each page of the source should be given the same number.
- A document may be used to prove more than one fact; a fact may have more than one document number.
- Each document submitted must include a complete citation on the front of the document, including a layer for digital versions, if applicable. Applications without citations will be returned.
- All documentation must be legible. Photocopies of original documents are acceptable. If an original or facsimile is not available, a transcript certified as a "true copy" by a courthouse official, cemetery employee, etc., is acceptable. Please download images, rather than screenshot, to improve legibility.
- Tombstone photographs must be legible and accompanied by a transcription of the stone.
- Documents written in a foreign language must be accompanied by a translation certified as a "true translation" by the translator (not the applicant or a family member).
- Include your name and member number or address in the footer or on the back of each document.
- Do not use staples, paperclips or highlighters.
- A non-refundable fee of \$40 must accompany the completed application. You may enter as many ancestors as you can prove in a direct line. Supplemental applications may be submitted on additional lines with a \$10 application fee once you are a member of the First Families of Western Pennsylvania. A short form and \$10 application fee is available for [immediate family members](#) of a member of the First Families of Western Pennsylvania.
- The signed, completed application and documentation may be mailed to:

First Families of Western Pennsylvania
c/o Megan Clark Young
4753 Edinburg Rd.
New Castle, PA 16102
- The applicant agrees that the submitted application and supporting documents shall become the property of WPGS.

Please feel free to email firstfamilies@wpgs.org with any questions or concerns prior to submitting your application.



First Families of Western Pennsylvania Application

Name of Applicant (including maiden name) _____ WPGS Member # _____

If this is a supplemental application or short form, please include the First Families Member # _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Email address _____

I, (print name as you would like it to appear on the certificate)

do certify that the information contained in this application is true to the best of my knowledge. I understand that this application and the enclosed documents will become the property of the Western Pennsylvania Genealogical Society.

Applicant's Signature _____ Date _____

Name(s) of Ancestor Residing in Western Pennsylvania by 31 December 1810 (If more space is needed, include on a separate page)	Year First Proved in Western Pennsylvania	County	Document # Proving Residency in Pennsylvania	FF Ancestor Number (WPGS Use Only)

WPGS Use Only

Date Application Received	Acceptance Date	WPGS Member? Year?	Fee Paid?
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First Families Member Number _____

Mail completed application, documentation, and the appropriate application fee*, check made payable to WPGS-FFWP to: First Families of Western Pennsylvania, c/o Megan Clark Young, 4753 Edinburg Rd., New Castle, PA 16102

*\$40 an initial application or \$10 for a supplemental or short form application

Please email firstfamilies@wpgs.org once mailed so that we can watch for your application.

I, _____
 First Middle (Maiden) Surname
was born _____ **at** _____
 Date City County State Document #
I married _____
 on First Middle (Maiden) Surname
 _____ **at** _____
 Date City County State Document #

*Birth and/or death documentation may be included for your spouse, but they are not required for your lineage society application

2. I am the child of
 (father) First Middle Surname
who was born _____ **at** _____
 Date City County State Document #
who died on _____ **at** _____
 Date City County State Document #
And
 (mother) First Middle (Maiden) Surname
who was born _____ **at** _____
 Date City County State Document #
and who died on _____ **at** _____
 Date City County State Document #
They married on _____ **at** _____
 Date City County State Document #
The said _____ Is a Son ___ Daughter ___ of
 First Middle Surname

3. Father

First Middle Surname
who was born _____ **at** _____
 Date City County State Document #
who died on _____ **at** _____
 Date City County State Document #
And Mother
 First Middle (Maiden) Surname
who was born _____ **at** _____
 Date City County State Document #
and who died on _____ **at** _____
 Date City County State Document #
They married on _____ **at** _____
 Date City County State Document #
The said _____ Is a Son ___ Daughter ___ of
 First Middle Surname

4. Father

First Middle Surname
who was born _____ **at** _____
 Date City County State Document #
who died on _____ **at** _____
 Date City County State Document #
And Mother
 First Middle (Maiden) Surname
who was born _____ **at** _____
 Date City County State Document #
and who died on _____ **at** _____
 Date City County State Document #

They married on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
The said	_____			Is a Son___ Daughter___of		
	First	Middle	Surname			
5. Father	_____					
	First	Middle	Surname			
who was born	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
who died on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
And Mother	_____					
	First	Middle	(Maiden)	Surname		
who was born	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
and who died on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
They married on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
The said	_____			Is a Son___ Daughter___of		
	First	Middle	Surname			
6. Father	_____					
	First	Middle	Surname			
who was born	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
who died on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
And Mother	_____					
	First	Middle	(Maiden)	Surname		
who was born	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
and who died on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
They married on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
The said	_____			Is a Son___ Daughter___of		
	First	Middle	Surname			
7. Father	_____					
	First	Middle	Surname			
who was born	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
who died on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
And Mother	_____					
	First	Middle	(Maiden)	Surname		
who was born	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
and who died on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #
They married on	_____	at	_____	_____	_____	_____
	Date		City	County	State	Document #

Applicant's Name:

The said _____ Is a Son ___ Daughter ___ of

First Middle Surname

8. Father

First Middle Surname

who was born

_____ at _____
Date City County State Document #

who died on

_____ at _____
Date City County State Document #

And Mother

First Middle (Maiden) Surname

who was born

_____ at _____
Date City County State Document #

and who died on

_____ at _____
Date City County State Document #

They married on

_____ at _____
Date City County State Document #

The said _____ Is a Son ___ Daughter ___ of

First Middle Surname

9. Father

First Middle Surname

who was born

_____ at _____
Date City County State Document #

who died on

_____ at _____
Date City County State Document #

And Mother

First Middle (Maiden) Surname

who was born

_____ at _____
Date City County State Document #

and who died on

_____ at _____
Date City County State Document #

They married on

_____ at _____
Date City County State Document #

The said _____ Is a Son ___ Daughter ___ of

First Middle Surname

10. Father

First Middle Surname

who was born

_____ at _____
Date City County State Document #

who died on

_____ at _____
Date City County State Document #

And Mother

First Middle (Maiden) Surname

who was born

_____ at _____
Date City County State Document #

and who died on

_____ at _____
Date City County State Document #

They married on

_____ at _____
Date City County State Document #

Applicant's Name:

